

Complete and return two copies with all required documents to the below address or to any of the board members:

North Woods at Geist Homeowners Association, Inc.
PO Box 361061
Indianapolis, IN 46236

REQUEST FOR ARCHITECTURAL CONTROL APPROVAL

I request permission to build upon my/our lot number _____ in the North Woods at Geist subdivision, _____ (street address), the following improvement:

_____ (description of improvement).

Exterior materials for the improvement shall be as follows:

Color: _____ Roof Color: _____ (if applicable)

The improvements start date shall be _____ with the completion date of _____.

I have attached to this request the following supplemental materials:

- 1) A copy of the plans or a diagram including dimensions.
- 2) A description of the type of materials to be used.
- 3) A copy of the plot plan with the proposed improvements drawn on the plan where they are to be located.

I understand that:

- 1) If this request is granted, ***I may still have to apply to the appropriate governmental agency to obtain any necessary permits and will comply with all applicable building codes.***
- 2) Construction may not start until an approved copy of this request is returned.

Signature of Owner

Date of Application

Date Approved: _____

Date Denied, Per Covenant Restriction: _____

Director Signature

Valid only if signed by two HOA Directors.

Director Signature

UPON SUBMISSION (RECEIPT) OF THIS FORM TO AN ACTIVE HOMEOWNERS ASSOCIATION BOARD MEMBER, THE BOARD AGREES TO APPROVE, DENY OR ASK FOR MORE INFORMATION ON THE PROPOSED IMPROVEMENT WITHIN 30 DAYS AS PER THE COVENANTS. THOUGH THE COVENANTS ALLOWS US 30 DAYS TO APPROVE THESE CHANGES, THE BOARD MAKES EVERY ATTEMPT TO APPROVE AS QUICKLY AS POSSIBLE.

RACA Revised 5/06

ARCHITECTURAL IMPROVEMENT RULES AND GUIDELINES

The goal of all homeowners is to raise the value of our properties and make our neighborhood an enjoyable place to live. It is with this in mind that the Covenants of the North Woods at Geist were instituted. The covenants are not as strict as some of our surrounding neighborhoods. If you have a suggestion on how we can improve the covenants, please do not hesitate to let a board member know.

The Declaration of Covenants, Conditions and Restrictions covering the North Woods at Geist subdivision requires that a request for architectural improvements receive approval from the Homeowners Association Board of Directors prior to any exterior modification to your house or property. Some examples needing approval are: fences, mini-barns, decks, porches, permanent basketball goals, antennae, changes of roofing colors and exterior colors of the house, room additions, etc.

You must submit your request per the attached Request for Architectural Control Approval application along with a plot plan showing the location of the proposed improvement. Be sure to complete it fully, sign it and send it to the address listed at the top of the form. No improvement may be started until you have received written approval. All work must be completed in a professional, workmanlike manner.

Please review the below guidelines to determine whether your improvement will meet the North Woods at Geist Architectural Use Restrictions.

NOTE: Approval will not be granted without a plot plan showing the size and location of the proposed improvement. Even if you feel your improvement meets these guidelines, you must still formally request approval from the Board of Directors.

Section 5.4 Architectural Control - No building, fence, wall or other structure

behalf of the Developer, shall be commenced, erected, or maintained upon the **or on**
Real Estate, nor shall any exterior addition to or change or alteration thereof, other than by or on behalf of the Developer, be made until the plans and specifications showing the nature, kind, shape, height, materials, colors and location of the same shall have been submitted to and approved in writing as to in harmony of external design and location in relation to surrounding structures and topography by the Board of Directors of the Association or by an architectural committee composed of three (3) or more representative appointed by the Board of Directors. Any change in the appearance or color of any part of the exterior of a residential dwelling shall be deemed a change thereto and shall require approval thereof as above provided. In the event written approval is not received as required hereunder within thirty (30) days after complete plans and specifications have been submitted, approval will not be required and there shall be deemed to be full compliance with this section. Approval under this section shall not be unreasonably withheld.